

Student's Name _____

OCCUPATIONAL THERAPY AIDE HO 0434

Directions: Evaluate the trainee using the rating scale below and check the appropriate number to indicate the degree of competency achieved. The numerical ratings of 3, 2, 1, and 0 are not intended to represent the traditional school grading system of A, B, C, D, and F. The descriptions associated with each of the numbers focus on level of student performance for each of the tasks listed below.

Rating Scale:

- 0 - No Exposure** - no information nor practice provided during training program, complete training required.
- 1 - Exposure Only** - general information provided with no practice time, close supervision needed and additional training required.
- 2 - Moderately Skilled** - has performed independently during training program, limited additional training may be required.
- 3 - Skilled** - can perform independently with no additional training.

1. Number of Competencies Evaluated _____

2. Number of Competencies Rated 2 or 3 _____

3. Percent of Competencies Attained (2/1) _____

Grade

Instructor Signature

Date

01.0 Role and responsibilities of the occupational therapy aide

The student will be able to:

1 2 3 4

- | | | |
|---|-------|--|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 01.01 | Practice within the role of the Occupational Therapy Aide (OTA) |
| | 01.02 | Practice in accordance with the Patient's Bill of Rights and The American Disability Act |
| | 01.03 | Demonstrate safe, ethical and legal practice |

02.0 Effective communications

The student will be able to:

1 2 3 4

- | | | |
|---|-------|--------------------------------------|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 02.01 | Demonstrate effective communications |
|---|-------|--------------------------------------|

03.0 Infection control

The student will be able to:

1 2 3 4

- | | | |
|---|-------|----------------------------|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 03.01 | Practice infection control |
|---|-------|----------------------------|

04.0 Teaching work-related/therapy-related skills

The student will be able to:

1 2 3 4

- | | | |
|---|-------|--|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 04.01 | Assist with teaching work-related skills under the supervision of the OTR/COTA |
|---|-------|--|

05.0 Organize group activities

The student will be able to:

1 2 3 4

- | | | |
|---|-------|---|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 05.01 | Organize activity groups with supervision of OTR/COTA |
|---|-------|---|

06.0 Visit bedridden clients

The student will be able to:

1 2 3 4

- | | | |
|---|-------|--|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 06.01 | Visit clients confined to bed to assist with diversional activities after receiving directions from OTR/COTA |
|---|-------|--|

07.0 Observation and reporting

The student will be able to:

1 2 3 4

- | | | |
|---|-------|--|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 07.01 | Observe and report clients'/patients'/students' progress to OTR and COTA |
|---|-------|--|

08.0 Transferring and transporting with supervision of OTR/COTA

The student will be able to:

1 2 3 4

- | | | |
|---|-------|---|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 08.01 | Assist with the transferring/transporting of clients/patients/students with supervision of OTR/COTA |
|---|-------|---|

09.0 Assisting with adaptive devices

The student will be able to:

1 2 3 4

- | | | |
|---|-------|---|
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 09.01 | Assist clients/patients/students/ with adaptive devices under supervision of OTR/COTA |
|---|-------|---|

10.0 Assisting with range of motion

The student will be able to:

1 2 3 4

☐ ☐ ☐ ☐

10.01 Assist with range of motion exercises

11.0 Assisting with maintenance and cleaning

The student will be able to:

1 2 3 4

☐ ☐ ☐ ☐

11.01 Assist with maintenance and cleaning of treatment and storage
 areas

12.0 Clerical duties

The student will be able to:

1 2 3 4

☐ ☐ ☐ ☐

12.01 Assist with clerical duties

13.0 Job keeping skills

The student will be able to:

1 2 3 4

☐ ☐ ☐ ☐

13.01 Applying job keeping skills